

Rebecca Wrong
Associate Director
Department of Human Resources
1015 Half Street, SE
Washington, DC 20003

July 6, 2022

John Doe
12 Independence Way, SW
Washington, DC 20000

Dear Mr. Doe:

Thank you for reconsidering your resignation from your position. With reference to your email dated July 5, 2022, we hereby accept your rescission of your resignation. The employment terms will remain the same as earlier for the time being. We look forward to your continued contribution for the growth here at DCHR.

Sincerely,

Rebecca Wrong, Associate Director
DCHR