

DC DEPARTMENT OF HUMAN RESOURCES

October 18, 2021

Philomena Stacia Turntable

429 Louisville SE

Alexandria, Virginia 22302

Subject: **Performance Improvement Plan Proposed Corrective Action**

Dear Ms. Philomena Turntable,

On July 15, 2021, Ms. Rodeo Bonanza initiated a Performance Improvement Plan (PIP) based on decreased quality control assessments and failure to maintain completion schedules in your role as Compliance Specialist within the Department of Human Services, Office of Program Review, Monitoring, and Investigation (OPRMI). Ms. Bonanza discussed the requisite number of assessments and importance of maintaining the completion schedule with you. Ms. Bonanza established benchmark goals for contacting the public and reviewing applicable information, and shared schedule deadlines to ensure your success. As of October 13, 2021, you were unable achieve the required number of quality control assessments and failed to maintain completion schedules.

Consequently, the agency is proposing to reassign you from your position of Compliance Specialist to Investigator within OPRMI.

This letter is to inform you of the decision. Further details can be found in the attached Notice of Proposed Corrective Action.

Although we are reassigning you from Compliance Specialist, we are hopeful that you will succeed in your new position of Investigator and be a good steward of the District.

Sincerely,

Placeholder